



# To set Mail Screening Facilities into Uzbekistan Postal System

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**ABSTRACT**

The purpose of this thesis is to indicate an establishment of the most effective and sophisticated Screening Mail System in Uzbekistan Postal System. The information in this thesis is really sufficient to build the security system. I will provide with some Primary Categories of Mail Screening and Sorting Facilities below. I divided the facilities into 5 categories: offsite Screening Facilities / Remote Delivery Sites, Isolated On-Campus Facilities, Primary Office Locations, Single Room Mail Center Operations and Mail Screening Facility Core Requirements. We can look at them detailed below

**Keywords:**

Uzbekistan Postal System, Mail Screening

**1. Offsite Screening Facilities/Remote Delivery Sites**

The best practice for organizations that have determined they are at a high level of risk is to create an off-site mail and package screening facility. Many organizations or subordinate components will incorporate this facility into a remote delivery facility where all deliveries, including supplies, furniture, and food for in-house cafeteria vendors, must be processed. Mail and packages will be received, screened, sorted, and prepared for delivery at this facility. Secure courier vehicles then transport the items to office locations for internal distribution. Security can be enhanced for these facilities by implementing scheduled, permission-based delivery procedures and tracking.

**2. Isolated On-Campus Facilities**

Organizations that have a lower level of risk associated with their mail and package processing operations, or more limited resources, may create an isolated on-campus

facility that would operate much in the same way as an offsite facility. The only difference is the facility would be located within the security perimeter of the office complex maintained by the organization. Although these facilities lack some of the stand-off capability that a true offsite facility provides, they significantly reduce the ability of a suspicious mail piece or package to disrupt organization operations for extended periods of time. Separate mail screening facilities isolate any potential threat and enable first responders to address the issue without typically requiring a complete evacuation of the office space occupied by an organization’s employees. Whenever possible, these on-campus screening facilities should not be co-located with other operations. They should also have separate security and heat, ventilation, and air conditioning (HVAC) systems

### 3 Primary Office Locations

In instances where the security level, mail volume, and budgetary constraints make separate facilities infeasible or excessively impractical, mail center screening activities can be located within the building that serves as the primary office location for the organization. The mail center should be placed in a secure area with direct access to the outside of the building in order to limit movement of mail and packages within the building prior to screening activities taking place. If direct outside access is not feasible, mail and packages should be transported in a secure, negative pressure mail cart to minimize the spread of any potential biological contaminants

### 4. Single Room Mail Center Operations

Due to their very limited mail volumes or severe space restrictions, many mail center operations are required to operate from a single

room. Frequently, these mail centers must share a loading dock with other organizations or tenants in the building. These mail centers should seek to employ as many of the security capabilities resident in larger facilities as possible. There are scalable, configurable, stand-alone negative pressure mail rooms (NPMRs) and small blast containment systems that can provide many of the benefits of systems designed for large footprint, multi-room mail centers.

### 5. Mail Screening Facility Core Requirements

Facility Design,” outlines the core facility requirements and where they will be met for the various types of mail screening facilities discussed above. In instances where an organization is able to establish and construct a true offsite mail screening facility, the requirements may all be satisfied by capabilities that are resident in the facility itself.

The Design of Mail Screening Facilities

Core Facility Capabilities	Off-site Screening Facility	Isolated On-Campus Facility	Primary Office Location	Single Room Mail Center
Perimeter Fence	Facility	Campus	Building	Building
Perimeter Security Guard	Facility	Campus	Building	Building
Monitored Closed Circuit Television (CCTV) Cameras	Facility	Campus	Building	Building
Intrusion Detection System	Facility	Mail Center	Mail Center	Mail Center
Access Control System	Facility	Campus and Mail Center	Building and Mail Center	Building and Mail Center
Security Guards	Facility	Campus	Building	Building
Visitor Control System	Facility	Campus and Mail Center	Building and Mail Center	Building and Mail Center
Separate Inbound and Outbound Loading Docks	Facility	Mail Center	Mail Center	N/A
X-ray Screening Room with Blast Containment	Facility	Mail Center	Mail Center	Loading Dock
Separate HVAC System	Facility	Mail Center	Mail Center	Mail Center
Screener Changing Rooms	Facility	Mail Center	Mail Center	N/A
Negative Pressure Screening Rooms	Facility	Mail Center	Mail Center	NPMR
Mail and Package Quarantine Rooms	Facility	Mail Center	Mail Center	NPMR
Accountable Mail Processing Rooms	Facility	Mail Center	Mail Center	Restricted Area
Inbound Mail Processing Room	Facility	Mail Center	Mail Center	Designated Area
Outbound Mail Processing Room	Facility	Mail Center	Mail Center	Designated Area
Internal and External Communications Systems	Facility	Mail Center	Mail Center	Mail Center
Emergency Facewash / Decontamination Facilities	Facility	Mail Center	Mail Center	Mail Center
Emergency Power Generator	Facility	Mail Center	Building	Building

For isolated on-campus mail screening facilities, the overall campus security system will provide some security protection for the mail center. For mail centers that are located in a primary office location, the office building security system will serve a similar function as a campus security system. Finally, for mail centers that consist of little more than a single large room, there may be a need to supplement the building and mail center security with a containment system such as an NPMR.

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